NAMFREL-DOH Medicine Monitoring Project 2

Final Report

PROJECT COMPLETION REPORT MEDICINE MONITORING PROJECT 2

Prepared by the National Citizens' Movement for Free Elections Mandaluyong City, Philippines July 2012

ACRONYMS

0	ABC	-	Approved Budget for the Contract					
0	APP	-	Annual Procurement Plan					
0	ARMMC	-	Amang Rodriguez Memorial Medical Center					
0	BAC	-	Bids and Awards Committee					
0	BGHMC	-	Baguio General Hospital and Medical Center					
0	BMC	-	Bicol Medical Center					
0	BRH	-	Batangas Regional Hospital					
0	CAC	-	Coalition Against Corruption					
0	CHD	-	Center for Health Development					
0	CLMMRH	-	Corazon Locsin Montelibano Memorial Regional Hospital					
0	CRH	-	Caraga Regional Hospital					
0	CS0	-	Civil Society Organizations					
0	CVMC	-	Cagayan Valley Medical Center					
0	CSAC	-	Commitment of Support and Cooperation					
0	DJFMH	-	Dr. Jose Fabella Memorial Hospital					
0	DMR	-	Delivery Monitoring Report					

- DOH Department of Health
- DPJGMRMC Dr. Paulino J. Garcia Memorial Research Medical Center
- DR Delivery Receipts
- EVRMC Eastern Visayas Regional Medical Center
- GCGMH Gov. Celestino Gallares Memorial Hospital
- GPRA Government Procurement Reform Act
- IAR Inspection Acceptance Report
- IDC Integrity Development Committee
- IMR Inventory Monitoring Report
- IAEB Invitation to Apply for Eligibility and to Bid
- JRRMMC Jose R. Reyes Memorial Medical Center
- MIIR Monthly Inventory Issuance Report
- MMD Material Management Division
- MMMHMC Mariano Marcos Memorial Hospital & Medical Center
- MMP Medicine Monitoring Project
- MRH Margosatubig Regional Hospital
- NAMFREL National Citizens' Movement for Free Elections
- NCMH National Center for Mental Health
- NCPAM National Center for Pharmaceutical Access Management
- NCR National Capital Region
- NMMC Northern Mindanao Medical Center

- NOA Notice of Award
 ODR Observer's Diagnostic Report
 PCMC Philippine Children's Medical Center
- PBD Public Bidding Documents
- RH Retained Hospital
- RIRR Revised Implementing Rules and Regulations
- RIS Requisition Issuance Slip
- RITM Research Institute for Tropical Medicines
- RMC
 Rizal Medical Center
- SPMC Southern Philippines Medical Center
- VRH Veterans Regional Hospital
- WHO World Health Organization

I. EXECUTIVE SUMMARY

In August 2010, the National Citizens' Movement for Free Elections (NAMFREL) and the Department of Health (DOH) signed a Commitment of Support and Cooperation (CSAC) for the Medicine Monitoring Project 2 (MMP). The project intends to make the procurement and distribution process of pharmaceutical products in all DOH Retained Hospitals (RHs) and Centers for Health Development (CHDs) transparent, competitive and



efficient.

The project, supported by the Partnership for Transparency Fund (PTF), was implemented in 28 DOH RHs and CHDs across the country. The second phase continues previous years monitoring of health pharmaceutical and procurement "full cycle" and expands to that monitoring covers the budgeting & pre bid stage to delivery.

In preparation for the project implementation, NAMFREL team leaders and volunteers were given

an "Orientation / Training on the provisions of the Government Procurement Reform Act 9184 (GPRA) and its Revised Implementing Rules and Regulations (RIRR)". The training was held to equip the volunteers with the knowledge and skills to assess if the Bids and Awards Committees (BACs) conducted their procurement activity in accordance with the provisions of the procurement law, and identify the steps undertaken if irregularities were observed during the conduct of the procurement activities.

Consultation meetings with hospital officials were held from November to December 2010. The objective of the meetings was to seek the support and cooperation of the BACs, the Supply Officers and Pharmacy Officers for their cooperation for the effective implementation of the project. The Integrity Development Committee (IDC) chairpersons of these hospitals, as well as the hospital directors were also invited to broaden support and participation.

Two (2) consultation and training meetings on March 19 and July 02, 2011 with the team leaders were held to discuss the challenges and issues encountered by the volunteers during the implementation of the project. In these meetings, the team leaders agreed, apart from monitoring the

procurement activities, to secure pertinent documents from the hospital to validate the implementation of procurement contracts.

There were activities where NAMFREL volunteers encountered issues such as not being able to attend procurement activities, delivery and inventory of items due to other engagements that came in conflict with the schedule of these functions. To make up for the unattended activities, documents were secured from hospitals by the volunteers such as the Delivery Receipts (DR) and the Inspection and Acceptance Report (IAR). These documents eventually were evaluated by the project secretariat to determine if the deliveries were made as stipulated in the contract and tally with the inventory of items.

The implementation of MMP2 contributed to improving efficiency in health care services procurement through:

- Transparent public bidding. 143 procurement activities were observed by NAMFREL volunteers both in DOH RHs and CHDs nationwide. Based on the Observer's Diagnostic Report (ODR) submitted by volunteer observers, the process of public bidding became more competitive, transparent and adherent to the provisions of GPRA 9184 and its RIRR as compared to previous bidding activities. In a move towards a transparent and inclusive bid process, DOH recognized NAMFREL volunteers as an "Official Observer" in all stages of the public bidding activities in all of its hospitals and regional health offices. It also has been included as member of the Integrity Development Committee (IDC) of the Department of Health.
- Completeness and efficient delivery. The deliveries of Php 302.51 million worth of essential medicines to hospitals were monitored to determine if these were done according to contract specifications and within the specified time frame.
- Timely allocation and distribution. Over Php 175.89 million worth of medicines were allocated to and received by the intended hospital beneficiaries. NAMFREL volunteers attested that the consumption of essential medicines was well within the annual projection and budget of the hospitals and regional health offices.
- Improvement and expansion of hospitals' warehouses and storages. The observation reports of NAMFREL volunteers became valuable inputs to the Warehouse Improvement Plan Program of the DOH as these were used as basis to implement improvements in RHs and CHDs storage facilities. An example is the CHD for Region IV-B

(Mimaropa), where the warehouse improvements were based on the observations mentioned in a volunteer observer report during the implementation of MMP1.

• **Competitive bid price.** The comparative bid price list of MMP2 aided the hospital and CHD BACS in their choice and decisions to determine the best bid price for pharmaceutical products. This has generated savings for the DOH and tax payers.

II. INTRODUCTION

The MMP2 is a joint initiative of NAMFREL- Bantay ng Bayan and the Coalition Against Corruption (CAC) in collaboration with the IDC of the DOH. The project intends to help improve the delivery of health services and to counter irregular practices within the health sector through procurement and contract implementation monitoring.

The MMP was primarily designed to strengthen community participation in the procurement, delivery and inventory process. It aims to help improve the government's delivery of pharmaceutical and non-pharmaceutical products specifically to local health centers and its intended beneficiaries by:

- a) Ensuring transparency of RH and CHD purchases by monitoring the procurement process;
- b) Preventing fictitious and incomplete deliveries by monitoring and observing the actual delivery of awarded contracts; and
- c) Ensuring proper and timely distribution of essential medicines to the intended hospital beneficiaries by monitoring its distribution.

The NAMFREL secretariat served as the project coordinator. Partner Civil Society Organizations (CSOs), NAMFREL provincial chapters and private sector groups were the implementors of the project in the different RHs and CHDs all over the country. These partner organizations and chapters provided volunteers to observe the procurement activities that the BACs conducted.

¹The 28 DOH project sites were chosen based on the Commission on Audit (COA) 2004 and 2008 reports on irregularities in the procurement process of certain DOH hospitals. Likewise, the sites were chosen based on the active participation of the local chapters in good governance.

¹ Commission On Audit 2004 Report / Department of Health / Drugs And Medicines Inventory (pages 59-66)

The following are the DOH hospitals and CHDs covered under the Medicine Monitoring Project 2. Each RH and CHD was assigned to a NAMFREL Observer team.

1. National Capital Region

- 1) Amang Rodriguez Memorial Hospital
- 2) Dr. Jose Fabella Memorial Hospital
- 3) Dr. Jose Reyes Memorial Medical Center
- 4) National Center for Mental Health
- 5) Philippine Childrens' Medical Center
- 6) Rizal Medical Center
- 7) Research Institute for Tropical Medicines
- 8) CHD for Metro Manila

2. Northern Luzon

- 1) Baguio General Hospital and Medical Center
- 2) Cagayan Valley Medical Center
- 3) Dr. Paulino J. Garcia Memorial Research Medical Center
- 4) Mariano Marcos Memorial Hospital Medical Center
- 5) Veterans Regional Hospital
- 6) CHD for Central Luzon

3. Southern Luzon

- 1) Batangas Regional Hospital
- 2) Bicol Medical Center
- 3) CHD for Bicol Region
- 4) CHD for Mimaropa

4. Visayas

- 1) Corazon Locsin Montelibano Memorial Regional Hospital
- 2) Gov. Celestino Gallares Memorial Hospital
- 3) Eastern Visayas Regional Medical Center
- 4) CHD for Western Visayas

5. Mindanao

- 1) Caraga Regional Hospital
- 2) Margosatubig Regional Hospital
- 3) Northern Mindanao Medical Center
- 4) Southern Philippines Medical Center
- 5) CHD for Northern Mindanao
- 6) CHD for Southern Mindanao

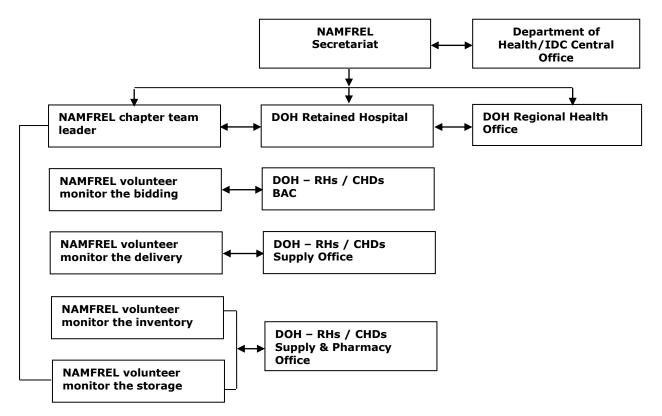
Coordination Process

Before the project was implemented, the NAMFREL Secretariat and the DOH - IDC entered into an agreement to establish partnership and determine areas in the DOH procurement process where NAMFREL can help ensure that transparency is upheld and the provisions in the procurement law are complied with.

After the agreement was forged, NAMFREL Secretariat sought the support of its partners all over the country. The secretariat coordinated with different participating organizations for their cooperation. They responded positively and prior to their volunteers' deployment to the RHs and CHDs to observe the procurement processes, a training seminar on the procurement law and processes was conducted for them.

The volunteers, headed by their team leaders were endorsed to the respective RHs and CHDs. After the endorsement, the team leaders took charge in coordinating with the RH/ CHD officials and BAC members, and in designating volunteers to monitor the different stages of procurement.

Below is the diagram showing how coordination was done among NAMFREL volunteers and the different offices in CHDs and RHs:

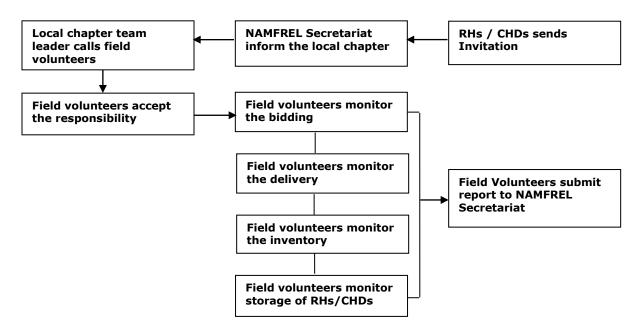


Deployment Monitoring Process

During the project implementation, RHs and CHDs invited observers to scheduled bids through the secretariat. These notices were then relayed to the respective team leaders so volunteers would be deployed to observe the procurement activities. There were some hospitals, however, that directly sent their invitation to the team leaders after the secretariat has endorsed them to these institutions. The secretariat was also furnished with a copy of the invitation.

The team leaders were tasked to recruit and orient volunteers, and after signifying their commitment, the volunteers were endorsed to the hospitals and CHDs to be acknowledged as official observers representing NAMFREL.

The volunteer observers were also requested to make reports on their observations, and the team leaders forwarded the same to the secretariat for consolidation.



III. ACCOMPLISHMENTS & FINDINGS

Besides the bidding process of the RH and CHD BACs, the implementation of contracts and the distribution of essential drugs and medicines were also monitored to ensure that these medicines eventually reach their intended recipients (e.g., hospital departments and health centers) with the correct quantity as specified in the contract.

1. PROCUREMENT

A total of Php 2.443 billion worth of procured items out of Php 4.517 billion Approved Budget for the Contract (ABC) for pharmaceutical and nonpharmaceutical products were monitored by NAMFREL volunteer-observers from January 2010 to October 2011. A summary of the procurement monitoring reports is detailed in **Table 1.1-A**.

Region	Annual	Procure Plan	ment		ement Mon 2010-2011	-
	2010	2010 2011 Total			NonDrugs	Total
NCR	802.34	836.26	1.638B	220.49	482.91	703.40
North Luzon	524.82	402.96	927.78	356.71	446.05	802.76
South Luzon	622.41	114.83	737.24	72.51	260.91	333.42
Visayas	71.15	534.48	605.63	28.97	120.83	149.80
Mindanao	496.52	496.52 107.12 603.64		271.06	183.50	454.56
Grand Total	<u>Php 4.517 B</u>			<u>P</u>	<u>hp 2.443 E</u>	<u>3</u>

Table 1.1-ASummary Procurement MonitoringPharmaceutical and Non-Pharmaceutical Products

The ODRs of the volunteers and the Annual Procurement Plan (APP) of the DOH hospitals and regional health offices were the basis for the data.

In the Visayas region, observers were able to cover Php 149.80 million of the Php 605.63 million worth or 25% of purchased items by RHs and CHDs in the Visayas regions that were covered by the project. Visayas is composed of regions 6, 7 and 8. In Northern Luzon (regions 1, 2, 3 and CAR) observers were able to monitor the bidding of Php 802.76 worth of purchased goods and services by the RHs and CHDs or 86% of the Php 927.78 million worth of procured items.

In 2010, a total of Php 1.042 billion out of Php 2.517 billion (or 41%) Approved Budget for the Contract for pharmaceutical and non-pharmaceutical products was monitored in 20 project sites out of 28 DOH hospitals and CHDs identified. A summary of the procurement monitoring is shown in **Table 1.1-B**.

Based on the reports and observations, the DOH hospitals and CHDs used non-discretionary pass/fail criteria to determine eligible bidders to

participate in the bidding by examining the completeness of bidder's eligibility and technical requirements.

Category	No. of RH/CHD	APP 2010	Procurement Monitoring			
	C / A		Drugs NonDrugs Total			
NCR	8/6	802.34	91.27	229.52	320.79	
Northern Luzon	6/4	524.82	182.06	141.44	323.50	
Southern Luzon	4/4	622.41	23.37	37.28	60.65	
Visayas	4/2	71.15	28.46	14.41	42.87	
Mindanao	6/4	496.52	243.51	51.50	295.01	
Total	<u>28/20</u>	<u>Php</u> <u>2.517B</u>	<u>Php</u> 568.67M	<u>Php</u> <u>474.15M</u>	<u>Php</u> <u>1.042B</u>	

Table 1.1-B2010 Procurement MonitoringPharmaceutical and Non-Pharmaceutical Products

Note: C – Number of Hospitals to be covered and A – Actual Number of Hospitals covered by volunteers.

Eight (8) project sites procurement activities for drugs and on-drug supplies were not monitored due to late commitment of some of the volunteers for the project.

To address the lack of coverage in observing the BAC of 8 DOH sites and still ensure the bidding abides by the provisions of the GPRA 9184, copies of the following procurement documents were secured. These are:

- Annual Procurement Plan;
- Copy of the newspaper advertisement;
- Minutes of the pre-bid conference, submission and opening of bids;
- Post-qualification summary report, and
- Notice of Awards

These documents were the basis to determine and assess whether the BAC conducted the bidding process in accordance with the Revised Implementing Rules and Regulations (RIIR) as prescribed in the procurement law.

In 2011, NAMFREL monitored a total of Php 1.404 billion out of Php 2.012 billion or 70% of the Approved Budget for the Contract (ABC) for drugs and Non-Drugs products. The monitoring was conducted from January 2011 to October 2011 in 23 project sites out of 28 DOH hospitals and CHDs covered

by the MMP2. A summary of the procurement monitoring details is shown in **Table 1.1-C.**

Table 1.1C

2011 Procurement Monitoring	
Pharmaceutical and Non-Pharmaceutical Products	

Category	No. of RH/CHD	APP 2011	Procurement Monitoring			
	C / A		Drugs NonDrugs Tota		Total	
NCR	8/8	836.26	121.43	251.16	372.59	
Northern Luzon	6/5	402.96	199.58	279.70	479.28	
Southern Luzon	4/4	114.83	49.14	228.71	277.85	
Visayas	4/2	534.98	33.42	73.51	106.93	
Mindanao	6/4	93.53	27.56	140.19	167.75	
Total	<u>28/23</u>	<u>Php</u> 2.012B	<u>Php</u> 431.13M	<u>Php</u> 973.27M	<u>Php</u> <u>1.404B</u>	

Note: C –Number of Hospitals to be covered and A – Actual Number of Hospitals covered by volunteers.

In 2011, five (5) project sites were not monitored due to conflict in schedules of volunteers. These project sites were in: (1) Veterans Regional Hospital (VRH), (2) Eastern Visayas Regional Medical Center (EVRMC), (3) Southern Philippines Medical Center (SPMC) and (5) CHD for Southern Mindanao.

Findings / Observations (Challenges in Monitoring)

 Volunteers were not able to attend all stages of the bidding process. NAMFREL volunteers reported that they were not able to attend all the stages of the bidding process. Most of the hospitals and CHDs invited observers only for the pre-bid conference and the opening of bids.

Despite a provision in the procurement law that observers should be invited to every stage of the procurement, observers were usually invited to attend only the pre-bid conference and the bid opening stages. One reason that was given by a hospital BAC member in one of the consultation meetings was that the pre-bid conference and the opening of bids are the only instance when the BAC's convene which is scheduled on the same day, thus affording them to accommodate the volunteer observers. Other stages of procurement, such as the post-qualification evaluation, done by a technical working group of the BAC, take place for more than one day or as appropriate.

 Bid notices were sent inconsistently to the NAMFREL team leaders. While most RHS and CHDS sent invitations to the team leaders through the NAMFREL secretariat, in some instances, the invitations were sent just a day prior to the scheduled bidding activity. There were times when invitations were sent on the day of the activity itself, hence the volunteers were not able to attend and observe these activities. Section 13.3 of the GPRA 9184 provides that "observers should be informed at least three (3) days before the public bidding activity."

The project secretariat contacted these hospitals and CHDs and asked for an explanation why the invitations were sent late. The BACs explained that sometimes, it takes time for all the BAC members to read and approve the invitation letters for the bidding as they have multiple functions to perform apart from procurement matters, hence the late sending. Some BAC members are doctors, and attending to their patients in some occasions require more of their time and this impacts on their duties as BAC members.

After giving their explanation, the hospital BACs committed to send the invitation letters to the observers on time, or earlier.

• **Two BACs awarded a procurement contract more than the approved budget**. Reports from the team leaders reveal that two (2) of the 28 DOH project sites awarded a contract with an amount higher than the approved budget. One of these was the Cagayan Valley Medical Center (CVMC), which awarded a contract worth Php 43.9 million for a project with an approved budget of Php 40.3 million pesos. Another site was the CHD Northern Mindanao, which awarded a contract in the amount of Php 3.1 million for a project with an approved budget of Php 2.7 million.

To clarify, NAMFREL contacted the BAC Secretariat of both hospitals to get their comments. The CVMC explained that they do not have a consolidated APP. The absence of an APP had resulted in inconsistencies in awarding the contract. This was observed too by the DOH Procurement Division when they conducted an evaluation in 2010. To help improve the system of the hospital, the Procurement Division of DOH conducted an orientation to the BAC secretariat to improve its systems and processes.

However, the BAC of the CHD for Northern Mindanao justified that

the awarding of the contract is within the approved budget as they increased the ABC of the project from Php 2.8 million to Php 5.3 million pesos.

Opening of bid proposal in some hospital BACs did not start on time. Incidents such as these were observed in Southern Philippines Medical Center (SPMC) in Davao City. The opening of bid was conducted at 9:48am but was originally scheduled to start at 9:00am as stated in the Invitation to Apply for Eligibility and to Bid (IAEB) as well as in the Public Bidding Documents (PBD). Similar incidents were also observed also at the Philippine Childrens' Medical Center (PCMC) and in Rizal Medical Center (RMC). On some occasions the opening of bids started past the schedule due to lack of quorum. Most of the BAC members are doctors that gave priority to their patients.

2. DELIVERY

One of the activities in implementing the project was the actual monitoring of delivery of the purchased pharmaceutical products. As the project progressed, challenges were encountered by observers in attending to these activities as the erratic schedule of delivery came in conflict with volunteerobservers day jobs and other personal responsibilities. There were also instances when the volunteers were not able to coordinate with the hospital Supply Officer on the schedule of deliveries, hence the failure to monitor the actual delivery.

To resolve this, the team leaders and the NAMFREL project secretariat agreed that the volunteers may just do a post-delivery monitoring activity. This activity involves securing pertinent documents from the Supply Office and Pharmacy Office of RHs and CHDs, such as the Delivery Receipts (DR) and Inspection Acceptance Reports (IAR).

A total of Php 302.51 million or 62% of the Php 486.15 million contracts from Php 781.26 million approved budget for drugs and medicines were successfully monitored from December 2010 to October 2011. The monitoring was conducted in 24 project sites out of the 28 RHs and CHDs identified for the project.

A summary of the delivery monitoring report is shown in **Table 2.1A**.

Table 2.1ADelivery MonitoringPharmaceutical Products

	No. of	2010-2011						
	RH/CHD		Delivery Monitoring					
Category	C/A	Pharmaceu	utical Produ	cts (Php in r	nillion)			
		ABC	Awarded	Monitored	%			
NCR	8/8	222.20	162.08	114.17	70%			
Northern Luzon	6/4	175.41	134.40	71.44	53%			
Southern Luzon	4/4	76.51	35.52	21.13	59%			
Visayas	4/2	60.26	25.98	16.20	62%			
Mindanao	6/6	246.88	128.17	79.57	62%			
		<u>Php</u>	<u>Php</u>	<u>Php</u>				
<u>Total</u>	<u>28/24</u>	<u>781.26</u>	<u>486.15</u>	<u>302.51</u>	<u>62%</u>			

Note: C –Number of Hospitals to be covered and A – Actual Number of Hospitals covered by volunteers.

In monitoring the delivery of goods in Northern Luzon RHs and CHDs, the volunteers were able to observe Php 71.44 million or 53% out of Php 134.40 million worth of procurement contract. This figure was based on the documents secured by observers from these hospitals:

- 1) Baguio General Hospital and Medical Center (BGHMC),
- 2) Cagayan Valley Medical Center (CVMC),
- 3) Dr. Paulino J. Garcia Memorial Research Medical Center (DPJGMRMC),
- 4) CHD for Central Luzon.

The volunteers from Mariano Marcos Memorial Hospital and Medical Center (MMMHMC) were not able to conduct post-delivery monitoring as documents like delivery receipts were not obtained from the hospital due to conflict with the schedules of the volunteers.

Some volunteers did not attend the delivery of drugs and medicines since they were not able to observe the prior opening of bids for the goods. This occurred at the Veterans Regional Hospital (VRH), where the volunteers refrained from monitoring the delivery since they failed to witness the opening of bids. The bidding was conducted during the last quarter of 2010, the time when MMP2 was just commencing.

For sites in the Visayas, NAMFREL volunteers failed to monitor the delivery of essential drugs and medicines in two (2) project sites. One of the RHs is the Corazon Locsin Montelibano Memorial Regional Hospital (CLMMRH), where the team leader was not able to continue her commitment as observer due to conflict with her work schedule. To revive the project, NAMFREL tapped the services of the local Catholic Church Social Action Center (SAC) by providing volunteers that can respond to the MMP2 monitoring activities at CLMMRH. However, since their participation came in late, they failed to monitor the scheduled procurement in the hospital.

At the CHD for Western Visayas, the delivery monitoring for drugs and medicines was not observed since no bidding for medicines was conducted.

Findings / Observations

- Difficulties in obtaining relevant documents. Delays were encountered in securing the documents from the hospitals' Property/ Supply office. There were instances when the turnaround time to release the documents from the date they were requested was almost one month. Also, there were cases when the documents were released at a relatively shorter period, but were incomplete. Follow up calls were made to these officers to make the turnaround time shorter.
- Documents were not properly accomplished. Upon the evaluation of the documents secured from hospitals, the NAMFREL secretariat found that some of the IAR from the NCMH were not signed by the Inspection Unit Chief. When NAMFREL consulted the hospital's BAC, they responded stating that probably the copies that were forwarded to volunteers were the duplicates.

The BAC vouched for the signature of authorized personnel on these documents signifies that the goods inspected have the correct quantity, and have met the requirements as specified in the contract.

 Schedules of the delivery were not coordinated with NAMFREL volunteers. The delivery schedules were not properly coordinated with the team leaders resulting in the failure to monitor the actual delivery.

In the consultation meetings held prior to the implementation of the project, the supply officers were informed of instances when suppliers would not give any advice on the delivery schedule. This adversely affected the coordination between the supply officers and the observers. To ensure that the suppliers made their delivery, NAMFREL conducted a "Post-Delivery" monitoring.

3. INVENTORY

An inventory of the distribution of pharmaceutical products was done to ensure that the drugs and medicines that were purchased through public bidding were actually received by the intended recipients. The volunteers secured copies of pertinent documents and forwarded them to the NAMFREL secretariat.

To assess the post distribution inventory, the NAMFREL Secretariat examined the accuracy of the Requisition Issuance Slip (RIS) and compared it with the Monthly Inventory Issuance Report (MIIR). The RIS contained the items that were requested by a hospital end-user (e.g. anesthesiology department). The MIIR shows the monthly issuance of drugs and medicines to the end-user and/or hospital beneficiaries. Details of the monitoring reports are shown in **Table 3.1A**:

Table 3.1AInventory MonitoringPharmaceutical Products

	No. of	2010-2011						
	RH/CHD]	Inventory Monitoring					
Category	C/A	Pharma	aceutical Pr	oducts (millio	on)			
AE			Awarded	Dispensed	%			
NCR	8/8	220.49	162.08	78.29	48%			
Northern Luzon	6/3	356.71	134.40	48.81	20%			
Southern Luzon	4/2	76.51	35.52	4.46	13%			
Visayas	4/2	60.26	25.98	13.71	53%			
Mindanao	6/6	271.06	128.17	53.22	24%			
		<u>Php</u>	<u>Php</u>	<u>Php</u>				
<u>Total</u>	<u>28/22</u>	<u>985.03</u>	<u>486.15</u>	<u>198.49</u>	<u>40%</u>			

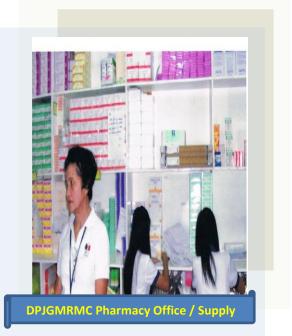
Note: C –Number of Hospitals to be covered and A – Actual Number of Hospitals covered by volunteers.

NAMFREL was able to evaluate the inventory of drugs and medicines in the RHs and CHDs in Southern Luzon (regions 4 and 5). Php 4.46 million out of a total of Php 35.52 million (13%) worth of procured drugs and medicines for Southern Luzon were inventoried. These figures were based on the documents secured from Batangas Regional Hospital (BRH) and CHD for Mimaropa.

For the Bicol Medical Center (BMC) and CHD for Bicol, NAMFREL and the team leader made a letter of request to the Supply and Pharmacy Officers to secure copies of the Requisition and Issuance Slip (RIS) and the Monthly

Issuance Inventory Report (MIIR). Hospital officers, however, failed to provide these documents; hence no inventory monitoring was done for these project sites.

The volunteers from CLMMRH and CHD for Western Visayas both in Visayas regions failed to participate in the inventory monitoring since they failed to witness the procurement and the deliverv of pharmaceutical products. However, despite the none participation of the two (2) other hospitals, the inventory was conducted for drugs and medicines worth Php 13.71 million (or 53%) out of Php 25.98 million of purchased for



the Visayas hospitals and CHDs under the project.

Finding(s)/Observation(s)

• **Documents were not properly accomplished.** Some hospitals RISs did not bear the signature of the Administrative Officer (AO).

Signed documents by responsible authorities such as these signify accountability in conducting procurement and distribution transactions. The secretariat maintains that these documents should be properly accomplished and duly signed for transparency and accountability.

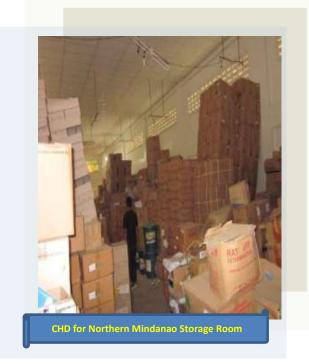
4. WAREHOUSE/ STORAGE INSPECTION

The MMP2 also included the inspection of warehouses and storage facilities of the RHs and CHDs covered in the project. Proper hospital facilities and systems ensure that the drugs and medicines in their custody are well protected and free from dirt, heat and erratic temperature, rain and pilferage.

Volunteer-observers were asked to inspect warehouses and take photos of the facilities and have them submitted to the project secretariat. Photos of storage facilities with subpar conditions were reported to the DOH-IDC for further evaluation and appropriate action.

Finding(s)/Observation(s)

• **Space and shelves are inadequate.** Many hospital warehouses have inadequate spaces. Some hospitals and CHDs even used their



hallways as temporary storage areas. Volunteers also noted that in some warehouses, the shelves do not have enough space to accommodate hospital supplies.

• Poor warehouse/storage facilities. Pharmaceutical supplies be stored in advanced must warehouse facilities to ensure that medicines are safe. However, based on the actual inspection of warehouses, majority of the facilities are ill-suited for storage of pharmaceutical supplies.

Boxes of medicines were piled atop pallets, to avoid and protect from rodent and possible flooding

damage. But, since some warehouses have limited storage space, boxes were piled even without the support of pallets. Similarly, it was observed that some of the warehouses do not have enough freezers to store medicines and vaccines to maintain its quality and efficacy.

NAMFREL recommends that DOH hospitals and regional offices craft and implement a "warehouse improvement plan" to ensure the proper storage of medicines in fully equipped warehouses.

 Shelves are not properly labeled. To facilitate the distribution of pharmaceutical supplies, the shelves at the warehouses should be labeled properly. But based on observations, majority of the warehouse did not apply proper labeling. NAMFREL project secretariat received reports and photos from volunteers on the condition of storage facilities of hospitals included in the project. The conditions of these warehouses were documented and reported as follows:

- 1) Some warehouses are not well ventilated and do not have sufficient protection from dust, heat, rain and pilferage.
- 2) Storage facilities have inadequate space. Other hospitals use their hallways as storage when their warehouse is full.
- Shelves of some hospital warehouses do not have enough rooms to hold supplies.
- Cabinets and shelves in some warehouses do not have labels arranged and classified for ease of storage and efficient access.



5. COMPARATIVE / PRICE MONITORING

As compared to countries like Thailand, Malaysia and Indonesia; pharmaceutical products in the Philippines are more expensive. This was based on the presentation of NCPAM during the "Orientation / Training on the provisions of the Government Procurement Reform Act 9184 (GPRA) and its Revised Implementing Rules and Regulations (RIRR)" on October 2-3, 2010 at New Horizon Hotel, Mandaluyong City.

The high cost of medicine in the country plays a big factor in the lack of accessibility to the general public. Some, despite their dire health condition are inclined not to buy these expensive medicines, thus putting the most vulnerable at more risk to commonly treatable diseases. ²The diseases that are top causes of death in the Philippines are:

- Heart Disease
- Stroke
- o Cancer
- Chronic Obstructive Pulmonary
- Diabetes

- Dengue Fever
- o Maternal Death
- Kidney Failure
- Perinatal Disease

² Parallel Universes / http:emeritus.blogspot.com/2007/07/Philippines-top-ten-causes-of-mortality.html

In the government's policy to have universal access to health care, it upholds that access to essential medicines is a privilege and a right. Affordable prices, equitable & efficient distribution can ensure improved and effective access to the public.

In the MMP2, NAMFREL also conducted price monitoring of selected priority medicines to determine its affordability and availability, regardless of location. The price monitoring of NAMFREL is in support to NCPAM's effort in reviewing and updating the essential drug list to make it responsive to the needs of the people.

The medicines listed in **Table 4.1-A** are grouped and categorized as prescribed medication for the top killer diseases that the World Health Organization (WHO) and DOH have identified. Prices of medicines in hospitals that were chosen randomly were compared with the prices of medicines from popular drugstores in the country (such as Mercury Drug and The Generics Pharmacy) to determine if the price of the products offered by suppliers to government hospitals is reasonably priced.

Table 4.1A

Price Survey Monitoring
Medicines for Heart Diseases, Hypertension, Stroke and Diabetes

Drugs and Medicines	Туре	Но	ospital	Market Price	
		BGHMC EVRMC		Drugstore	Туре
Simvastatin 20mg	Zovast	1.60/tab	6.81/tab	**8.00/tab	Generic
Spironolactone 25mg	Aldactone	9.84/tab	11.07/tab	*26.00/tab	Aldactone
Captopril 25mg	Captor	1.10/tab	1.80/tab	*8.00/tab	Ritemed
Paracetamol, 250ml/60ml	Naprex	51.06/bot	9.50/bot		
Metformin 500mg	Formet	0.64/tab	1.13/tab	*2.50/tab	Ritemed
Ciprofloxacin 250mg	Pharex	22.28/tab	***27.14/tab	*16.25/tab	Generic
Phenytoin 100mg	Dilantin	19.56/cap	8.79/cap	*33.00/cap	Dilantin
Felodipine 10mg		23.50/cap	13.50/cap		

Digoxin 250mcg/ml 2ml	Cardioxcin	86.72/amp	86.88/amp	**178.50/amp	
Clarithromycin 500mg	Claranta	37.49/tab	29.00/tab	*58.25/tab	Claranta
Celecoxib 200mg	Celcoxx	9.26/cap	10.00/cap	**18.00/cap	Generic

Legend: *Mercury Drugstore / **Generic Pharmacy

*** Mariano Marcos Memorial Hospital Medical Center (MMMHMC)

Result of the survey revealed that most hospitals received competitive bid process. However, there were some RHs that purchased pharmaceutical products with higher purchase price than the retail drug stores. For example, the BGHMC bought **Ciprofloxacin 250 mg at Php 22.28/ tablet** while MMMHMC purchased the same drug at **27.14/ tablet**. In some drugstores, the drug can be purchased at **Php 16.25/ tablet**. This shows that the RH and CHD End-Users and BACs adopt different approaches in determining their ABC.

The comparative bid price analysis was initiated by NAMFREL to be able to compare purchase cost of hospitals as against the listed retail price of similar essential drugs and medicines from retail drugstores. Once obtained, the list can be used as basis if the price of pharmaceutical products being offered by suppliers to a given RH or CHD is acceptable.

Table 4.1BComparative Bid PricingSelected Essential Drugs and Medicines Per Location familiar

Drugs & Medicines	Region	Hospital	Quantity	Bid Price per vial / ampoule	Supplier
Phenytoin	Ι	MMMHMC	356 amps	440.56	Zuellig Pharma
50mg/ml	II	CVMC		379.00	Endure Medical
2ml	V	BMC	230 amps	379.00	Endure Medical
	VII	GCGMH	50 amps	416.42	Zuellig Pharma
	VIII	EVRMC	100 amps	409.72	Zuellig Pharma
	Х	NMMC	300 amps	1,020.99	Zuellig Pharma
	CARAGA	CRH	250 amps	428.00	Philpharma
	CAR	BGHMC	250 amps	381.00	Endure Medical
	NCR	ARMMC	300 amps	381.00	Philpharma

	NCR	РСМС	100 amps	639.94	Zuellig Pharma
Meropenem	Ι	МММНМС	1500 vials	1,160.25	Zuellig Pharma
1g	II	CVMC		1,494.00	Metro Drug
	VII	GCGMH	400 vials	1,497.72	Cathay Drug
	VIII	EVRMC	100 vials	1,033.00	Metro Drug
	Х	NMMC	1000 vials	1,160.25	Zuellig Pharma
	XI	SPMC	400 vials	895.05	Zuellig Pharma
	CAR	BGHMC	250 vials	1,140.00	United Lab.
	NCR	ARMMC	50 vials	581.00	Philpharma
	NCR	РСМС	1500 vials	663.00	Zuellig Pharma

Bulk procurement of drugs and medicines in DOH hospitals does not guarantee lower bid price. Based on evaluation of the documents secured from the hospitals, the price of these items is dependent on the approved budget for the contract (ABC) as determined by the BAC.

As an example, the Northern Mindanao Medical Center (NMMC) purchased 300 ampoules of Phenytoin 50 mg/ml, 2 ml in the amount of Php 1,120.99 per ampoule. The Bicol Medical Center (BMC) purchased 250 ampoules of the same drug for Php 379.00, and the Baguio General Hospital and Medical Center (BGHMC) also bought 250 ampoules of the same item at Php 381.00 each ampoule (per ampoule).

These figures were taken from the copies of NOAs secured by the volunteers from the hospitals. Based on the data gathered, NMMC paid for a much higher price for the same drug as compared to BMC and BGHMC.

Geographical location is another factor that does not seem to have any effect on the price of procured drugs and medicines. As an example, the Southern Philippines Medical Center in Davao City (SPMC) purchased 400 vials of Meropenem 1gm at Php 895.05. A hospital in the National Capital Region (NCR), Amang Rodriguez Memorial Medical Center (ARMMC), purchased 50 vials of the same drug at Php 581.00 each vial (per vial). In effect, SPMC located in Davao paid Php 2.24 per vial of Meropenem 1gm, while ARMMC located in the NCR paid Php 11.62 per vial of the same drug. These drugs are supplied by companies that are based in the NCR.

It is important therefore for hospital BACs to ably determine a more acceptable ABC. A DOH-NCPAM recommended "standard price list" can assist

as a basis for the TWG of the BACs in establishing the ABC for medicine procurement. Hopefully, this would result in competitive and reasonably lower price offers from suppliers.

IV. CHALLENGES / CONCLUSIONS

Recruitment of volunteers is one of the most challenging component of the project. Monitoring workload demands have increased especially when the volunteers were asked to monitor several stages of the procurement process. There were people who were reluctant to commit themselves to the project because of the increased demand leading to a conflict in schedules between their work and the procurement activities; or are intimidated and overwhelmed to participate in endeavors to combat corruption. Despite this challenge, NAMFREL was still able to secure the commitment of various dedicated CSOs to provide field volunteers to observe the procurement activities of hospital and CHD BACs by tapping their volunteer resources.

The warehouse inspection and the monitoring of drugs and medicine prices also proved to be significant in the conduct of the project. Through these inspections, NAMFREL was able to help the DOH obtain information on the actual conditions of the various hospital and CHD warehouses and storage facilities. After they received reports, steps were taken by the DOH-IDC to address the problem and initiate the necessary improvements as recommended to the DOH-Materials Management Division (MMD).

The medicine price monitoring was conducted by NAMFREL to determine if the ABC determined by the BACs for medicine procurement is rational and advantageous. This information and evaluation will form part of the report which will be forwarded to DOH IDC for appropriate action in cooperation with DOH-National Center for Pharmaceutical Access Management.

V. PROJECT RECOMMENDATIONS

With the DOH's continued partnership with NAMFREL, the Medicine Monitoring Project contributed to guarding against irregular and wasteful practices in procurement as well as in the contract implementation.

The IDC may consider issuing a memorandum or circular order to hospitals and regional health offices to:

1. Reiterate the need for the presence of observers during the public bids. This entails inviting NAMFREL observers in all stages of the procurement process, including the pre-procurement and postqualification, apart from the pre-bid conferences and opening of bids. This step will make the procurement process more transparent and acceptable.

- 2. Advise the BAC and the Supply/ Pharmacy Officer to furnish NAMFREL with copies of the same procurement-related documents that they forward to the Commission on Audit (COA).
- 3. Advise the Procuring Entity of both RH and CHD to publish their Annual Procurement Plan (APP) in their respective website for public reference and transparency.
- 4. Advise the Supply Officers or the Authorized Personnel to provide NAMFREL with the schedule of delivery (specifically for pharmaceutical products).
- 5. If applicable, provide NAMFREL with DOH's guidelines on warehouse management so the volunteers can use the agency's own standards in conducting warehouse inspection.

The volunteers in return would be able to provide accurate information on the actual condition of hospital warehouses, thus helping the DOH draw a concrete plan to regularly maintain and improve these facilities.

VI. FINANCIAL REPORT

From August 2010 to October 2011, NAMFREL Medicine Monitoring Project spent **Php 1,509,695.74 million pesos**. A summary of expenses is detailed in **Table 5.1A**.

Table 5.1A

Summary Project Expenses

Item of Expenditure	1 Year Ex	penditure	Total
	SeptDec. 2010	JanOct. 2011	Amount
Total PTF Grant			*\$33,350.00
Total Requested Budget			<u>Php</u> <u>1,500,750.00</u>
Total PTF Grant Disbursed To NAMFREL			<u>\$25,000.00</u>

	Total Disbursement/Expenses			<u>Php</u> <u>1,509,695.74</u>
Α.	Operating Expenditure			
	 Project Management Cost Compensation of 2 NAMFREL staff who handle the project (Salary – 2 	<u>90,094.25</u>	<u>253,881.43</u>	<u>343,975.68</u>
	 Project Coordinators) Honorarium of speakers for Volunteers' & Trainers' Training on 	<u>5,080.00</u>	<u>12,500.00</u>	<u>17,580.00</u>
	 Oct. 2-3, 2010 and Mar. 8-9, 2011 Per Diem for Project Teams during Consultation Meeting / Volunteers who performed project tasks 	<u>6,000.00</u>	<u>156,888.85</u>	<u>162,888.85</u>
		<u>101,174.25</u>	<u>423,270.28</u>	<u>524,444.53</u>
В.	Direct Project Expenses			
	Mobilization Fund - Financial assistance for 10 NAMFREL chapters to assist in setting up a team for a project	<u>30,000.00</u>		<u>30,000.00</u>
	Travel / Transportation			
	 Volunteers' Training / Trainers' Training held on Oct. 2-3, 2010 / Apr. 8-10, 2011 Project Evaluation 	<u>107,783.25</u>	<u>52,409.50</u> 141,550.00	<u>160,192.75</u> <u>141,550.00</u>
	 Project Evaluation Consultation with Hospitals' officials 	<u>69,063.53</u>		<u>69,063.53</u>
	 Bidding activities attended by project team in NCR hospitals / Quarterly meetings of team leaders / IDC meetings attended by NAMFREL project team 		<u>32,277.00</u>	<u>32,277.00</u>
	Meals			
	 Volunteers' Training & Trainers' Training held last Oct. 2-3, 2010 & Apr. 8-9, 2011 	<u>15,008.93</u>	<u>8,063.50</u>	<u>23,072.43</u>
	 Project Evaluation Consultation Meetings in 10 		<u>56,600.00</u>	<u>56,600.00</u>
	Hospitals and CHDs - Quarterly team leaders meetings / IDC meetings and Bidding activities attended by NAMFREL project team	<u>13,774.82</u>	<u>9,957.61</u>	<u>13,774.82</u> <u>9,957.61</u>

in NCR hospitals			
Hotel / Accommodation	224 400 00	50 400 00	
 Volunteers' Training / Trainers' 	<u>224,400.00</u>	<u>59,100.00</u>	<u>283,500.00</u>
Training on GPRA held on Oct. 2-3, 2010 & Mar. 8-9, 2011			
- Project Evaluation		<u>25,000.00</u>	<u>25,000.00</u>
- Consultation Meetings in 10	<u>11,359.00</u>		<u>11,359.00</u>
Hospitals and CHDs		4 800 00	4 800 00
 Quarterly team leaders meetings held on Mar. 2011 and Jul. 2011 		<u>4,800.00</u>	<u>4,800.00</u>
Communications			
- NAMFREL team leaders' monthly	36,000.00	<u>51,750.00</u>	<u>87,750.00</u>
allowance	<u>30,000.00</u>	<u>/</u>	<u> </u>
 Volunteers' Training / Trainers' 	<u>6,014.82</u>		<u>6,014.82</u>
Training	1 224 00		1 224 00
 Consultation Meetings with Hospitals' Officials 	<u>1,324.00</u>		<u>1,324.00</u>
- Attending for Hospitals' bidding		<u>115.00</u>	<u>115.00</u>
activities in Metro Manila			
- Project Evaluation		<u>7,500.00</u>	<u>7,500.00</u>
Services & Supplies	10 212 00	4 007 25	14 220 25
 Supplies (project activities) 	<u>10,213.00</u>	<u>4,007.25</u>	<u>14,220.25</u>
 Postage / Courier / Bank Charges 		<u>1,580.00</u>	<u>1,580.00</u>
 Supplies (project evaluation) 		<u>5,000.00</u>	<u>5,000.00</u>
	<u>524,941.35</u>	<u>460,309.86</u>	<u>985,251.21</u>

*Rate: Php45/Dollar

DEFINITION OF TERMS

- ABC Approved Budget for the Contract Budget appropriation for goods and services that are acquired by DOH retained hospitals and CHDs.
- **APP Annual Procurement Plan** Yearly purchase schedule of DOH RHs and CHDs.
- BAC Bids and Awards Committee A body composed of five to seven members formed to facilitate procurement activities of government agencies,

including DOH RHs and CHDs, as provided for in the procurement law.

- CHD Center for Health Development A regional office of the DOH. In the Philippines, there is one CHD in each of the seventeen (17) regions.
- DMR
 Delivery Monitoring Report (DMR) A table prepared by the project secretariat to validate if the delivery of drugs and medicines is compliant with the requirements of the RHs and CHDs. The DMR reflects the quantity of drugs and medicines being delivered, and the schedule of delivery as specified in the contract.
- DR
 Delivery Receipts (DR) Forms that are issued as proof that the goods (particularly drugs and medicines) were actually delivered to RHs or CHDs.
- **GPRA 9184** -**Government Procurement Reform Act (GPRA 9184**) The law which provides for the _ standardization and regulation of government procurement activities.
- IAR Inspection and Acceptance Report (IAR) A document accomplished by the Supply Officer of a RH or CHD to acknowledge and certify that items were actually delivered in the correct quantity and good condition to the proper procuring entity.
- IDC Integrity Development Committee (IDC) A body formed to establish measures to prevent graft and corruption in government agencies. The creation of the DOH-IDC is pursuant to the Corruption Prevention Reform Program (CPRP) of the government.
- IMR Inventory Monitoring Report (IMR) A table showing the stocks (particularly drugs and medicines) of a RH or a CHD and the documents showing how these are received and disposed/ issued to end-users.
- MIIR Monthly Inventory Issuance Report (MIIR) The document accomplished reflecting the items released by the pharmacy to the different RH or CHD

departments.

- NOA
 Notice of Award (NOA) A notice given to a bidder (supplier) that was determined to have the lowest calculated and responsive bid offer.
- **RH Retained Hospital (RH)** Government hospitals that are managed by the DOH.
- RIS Requisition and Issuance Slip (RIS) Form accomplished by the corresponding RH department to request for a specific item from the pharmacy (for drugs and medicines) or the supply office (for other pharmaceutical and non-pharmaceutical items). This forms part of the entries in the MIIR.

APPENDIXES

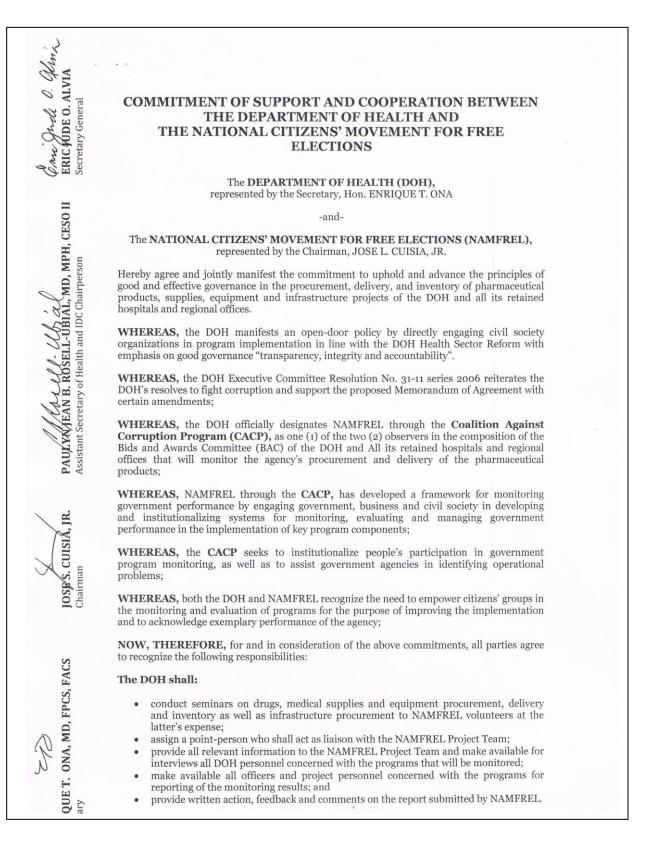
○ ANNEX 1-A	:	NAMFREL-DOH Commitment of Support and Cooperation
• ANNEX 2-A	:	NAMFREL chapters and partners participated in the MMP2
• ANNEX 3-A	:	Materials Distributed to NAMFREL local chapters and partners
		 Volunteers' ID / Pledge of Commitment / Appointment Letter
		 Endorsement Letter / Duties and Responsibilities
		- Observer's Diagnostic Report
		 Delivery Monitoring Report Form / Inventory Monitoring Report Form
• ANNEX 4-A	:	2010 Procurement Monitoring - RHs and CHDs

0	ANNEX 4-B	:	2011 Procurement Monitoring – RHs and CHDs
0	ANNEX 5-A	:	Delivery Monitoring – RHs and CHDs
0	ANNEX 6-A	:	Inventory Monitoring – RHs and CHDs

• ANNEX 7-A : Warehouse Storage Inspection Photos

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Annex 1-A NAMFREL-DOH Commitment of Support and Cooperation



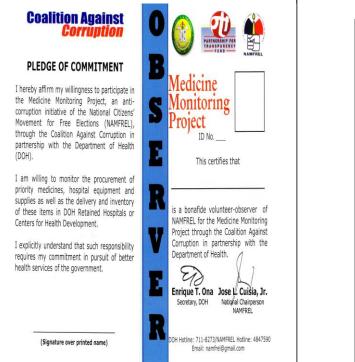
Annex 1-A NAMFREL-DOH Commitment of Support and Cooperation

ERIC JUDE 0. ALVIA Secretary General The Coalition Against Corruption Program, through NAMFREL shall: develop the tool and framework for monitoring; recommend one (1) of its members to sit as observers in the Bids and Awards Committee (BAC) of the DOH and all its involved offices; strictly monitor the movement of distributed drugs three (3) months after delivery date: present to the DOH the preliminary report (i.e., findings recommendations) prior to a public presentation and engage DOH in dialogues regarding issues/concerns/problems . uncovered in the monitoring; PAULYN JEAN B. ROSELL-UBIAL, MD, MPH, CESO II Assistant Secretary of Health and IDC Chairperson provide training to the citizens' group in the use of the monitoring tool and framework; . organize a public forum where the findings of the monitoring will be presented. Signed this __Oq__ day of August 2010 in Metro Manila. DEPARTMENT OF HEALTH NATIONAL CITIZENS' MOVEMENT FOR FREE ELECTIONS (NAMFREL) Hon. ENRIQUE T. ONA JOSE/S. CUISIA, JR. Secretary Chairman WITNESSES 1/ Kasell-Ubia O. Glinia Hon. Paulyn Jean B. Rosell-Ubial Eric Jude O. Alvia Assistant Secretary of Health , Secretary General JOSE S. CUISIA, JR. and IDC Chairperson Chairman ENRIQUE T. ONA, MD, FPCS, FACS Secretary

Annex 2-A NAMFREL Chapters and Partners Participated in the MMP2

No.	NAMFREL Chapters and Partners
1.	NAMFREL-Social Action Center
	 Benguet Ilocos Norte Nueva Vizcaya Albay Camarines Sur Negros Occidental Zamboanga del Sur
2	 NAMFREL Organic Chapter NAMFREL Marikina NAMFREL Mandaluyong NAMFREL Manila NAMFREL Batangas / Dela Salle Lipa NAMFREL Misamis Oriental / Xavier University NAMFREL Surigao del Norte
3.	 NAMFREL Partners Babas Foundation Inc. Saint Paul University of the Philippines Naga City Peoples' Council Bohol Integrated Development Foundation Iloilo Code NGOs Inc. Nueva Ecija University Science & Technology Krusada sa Kalikasan Inc. EMS Components Assembly, Inc.

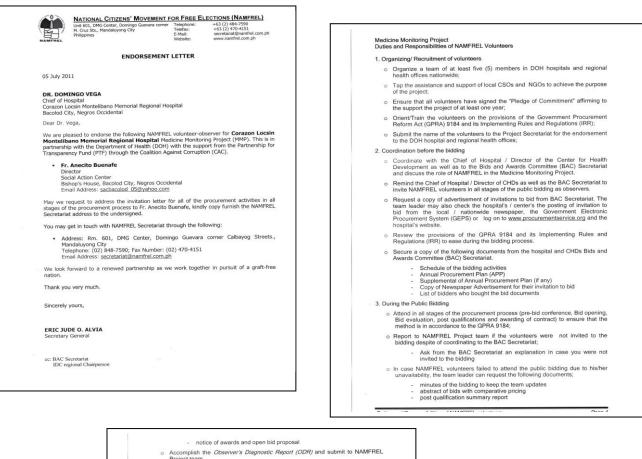
Annex 3-A Volunteers' ID and Pledge of Commitment



	MEDICINE MON	ITORING PROJEC	т
	PLEDGE OF	COMMITMENT	
corruption initiative man Elections (NAMFREL), in procurement of medicine	ngness to participate and aged by the Coalition Again partnership with the Depu s, hospital equipment and su s or Centers for Health Devel	st Corruption and Nationa artment of Health (DOH). applies as well as the delive	I Citizens' Movement for I am willing to monito
I explicitly understand the the government.	at such responsibility requin	es my commitment in purs	uit of better health servio
Volunteer's Name:	81. dN		Date
- 0	nature over Printed Name		Date
Personal Data:			
Address:			
	Telephone:	Fax: Sex:	
Email:			
	Place:		
Citizenship:			
Relationship: Valid IDs issued by the Go	Contact N vernment: PRC, Drivers Licer	ło	
Relationship: Valid IDs issued by the Go Educational Background: Vocational: College:	Contact N	4o Ise, Passport, SSS/GSIS, Pos	tal ID (any)
Relationship:	Contact N vernment: PRC, Drivers Licer von	to	tal ID (any) YEAR nonitoring task – i.e. istrative or criminal offens
Relationship:	Contact N vernment: PRC, Drivers Licer NN CC vy skill/s and experience whi sct management, credit and i surg: Have you been accuse When	ko	tal ID (any) VEAR nonitoring task – i.e. istrative or criminal offen
Relationship: Valid IDS issued by the Go Educational Background: Vocational: College: Employment Record: POSITIC Encorrence (Please cite at procurement, audit, proje Conflict of Interest Disclo No Yes Do you have any relative DOH.	Contact M wernment: PRC, Drivers Licer wernme	ko	tal ID (any) YEAR nonitoring task – i.e. istrative or criminal offens ity as an active supplier to

06 S	eptember 2010
For	: FR. BARTOLOME "BART" PASTOR
Re	: Appointment as Team Leader for the Medicine Monitoring Project (MMP)
Moni	is to confirm your appointment as Team Leader for the Medicine toring Project at the Eastern Visayas Regional and Medical Center MC) from September 2010 to September 2011.
As a	Team Leader, you are authorized to:
1.)	Build and train a team to support you in the implementation and management of the project;
2.)	Enlist the support of the community including local organizations and NGOs for manpower and logistical needs required in the project;
3.)	Coordinate with the Chief of Hospital and the Bids and Award Committee Secretariat and discuss your role as observer in the hospital's public bidding;
4.)	Assign a volunteer(s) to monitor the hospital's public bidding, deliveries, inventory, and prices of drugs and medicines;
5.)	Hold regular meetings with your team and discuss strategies and concerns/problems related to the project;
6.)	Request from the hospital copies of Notice to Proceed, Notice of Awards, Purchase Orders, Delivery Receipts, Inspection Acceptance Reports; Requisition Information Sheet and Releasing Form;
7.)	Submit the Observer's Diagnostic Report (ODR) to NAMFREL project team after the contract has been awarded or if there are violations on GPRA 9184;
8.)	Submit the Delivery and Inventory Monitoring reports to NAMFREL's project team; and
9.)	Act as the local project liaison for all other activities in relation to the project implementation.

Annex 3-B Endorsement / Duties and Responsibilities

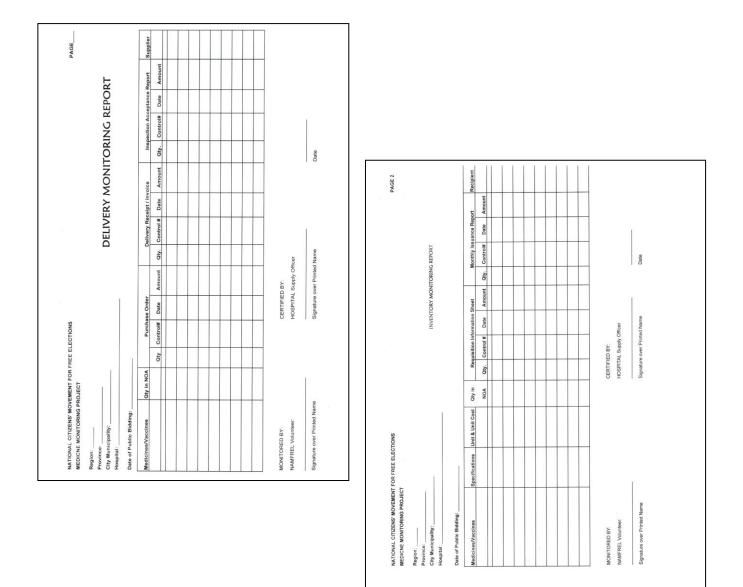


0	Accomplish the Observer's Diagnostic Report (ODR) and submit to NAMFREI Project team.
0	Check the APP if all drugs and medicines to be procured are in the Philippinn National Drug Formulary (PNDF). The PNDF is the basis for the procurement o drug products by the DOH and all government entities (Executive Order 49 s 1993).
0	Ask for a copy of the hospital's approved request from the head of the Nationa Drug Policy Staff (AO 163 s. 2002), if there were medicines procured that were not in the PNDF.
0	Report to NAMFREL Project Secretariat if the hospital and CHDs did not prepare a Supplemental APP when they procured items more than what is planned.
0	Do not sign the Abstract of Bids or the Post Qualification Summary Report if you find violations.
4) Du	ring Delivery Monitoring
0	Coordinate with the Supply Officer for the schedules of delivery, so tha NAMFREL volunteers can monitor the actual delivery of drugs and medicines.
0	Request a copy of Notice to Proceed (NTP) from the Supply Officer. The supplie must have an NTP before making any deliveries. Otherwise, they should not be allowed to deliver.
0	Monitor the actual delivery of priority drugs and medicines. In case, the volunteers failed to do the actual delivery monitoring, she/he still have to do the post monitoring.
0	Secure from the Supply Office / Property Custodian the copy of the following documents:
	 Purchase Order (PO) Delivery Receipt (DR) Inspection and Acceptance Report (IAR)
0	Accomplish and submit the Delivery Monitoring Report (DMR) and written observations on the conduct of the delivery.
0	Take a photo on the storages and warehouses where the medicines and othe supplies were stored, then submit to NAMFREL Project team.
5) Du	ring Inventory Monitoring
0	Coordinate with the Supply Officer or to the Property Custodian and inform then that NAMFREL volunteers will perform an inventory distribution of medicines.
0	Secure from the Supply Office / Property Custodian the copy of the following documents:
	 Requisition Information Sheet (RIS) Releasing Form (RF)
0	Accomplish and submit the Inventory Monitoring Report (IMR), writter observation on the conduct of the inventory.
0	Take a photo on the facilities and storages of the hospital and CHDs where the medicines and other supplies were stored, then submit to NAMFREL Project team.
	###

Annex 3-C Observer's Diagnostic Report

NAMFREL MEDICINE MONITORIN		Yes/ No (if no, state the reason)
OBSERVER'S DIAGNOSTIC R	EPORT	 Did the BAC furnish you a copy of Minutes of the Meeting (pre-bid, bid openil and, post qualification report every after the meeting? Yes / No (if no, state the reason)
lead of the Procuring Entity:		
lame of BAC Chairman:		 Did the BAC provide you a copy of the Notice of Award (NOA)? Yes / No. (if no, state the reason)
A. Items procured by the Hospital/CHD with corres		E. Stages of the Public Bidding
the Contract (ABC)		I. Pre-Bid Conference
Brief description of the items to be bid	Approved Budget of the Contract (ABC)	 Have you been invited to the pre-bid conference? Yes / No (if no, stat the reason)
		 Was the pre-bid conference held at least 12 calendar days before the deadl
		for the submission and receipt of bids? Yes / No (if no, state the reaso
		 Enumerate the name of bidders who bought the bid documents? 71
		2) 8)
		3) 9)
Tot	tal P	4) 10)
		6) 12)
B. Procurement Method Used		II. Receipt and Submission of Bids
Competitive Bidding Alternative Mr C. Advertising and Contents of the Invitation to Bid and competitiveness, all invitations to bid for the com procuring entity. (please ask a copy of advertisemen	tract shall be advertised by the	 Did the bidders submit the eligibility envelopes along with their technical and financial envelopes sealed before the deadline and at the place specified ii bid documents? Yes / No (if no, state the reason)
	1972 A CONTRACTOR OF A CONTRAC	
 Was the procurement advertised? Yes / No 	III Ho, please sidle ine reason	III. Bid Opening and Evaluation
 Was the procurement advertised? Yes / No why was this not advertised? 		 Have you been invited to the Bid opening and evaluation? Yes / No
why was this not advertised? Where was this advertised?	<u>8-755 8</u>	
why was this not advertised?	<u>8-755 8</u>	 Have you been invited to the Bid opening and evaluation? Yes / No
why was this not advertised? Where was this advertised?	<u>8-755 8</u>	Have you been invited to the Bid opening and evaluation? Yes / No no, state the reason) Did the BAC open the eliability envelopes at the date, time & place specifie
why was this not advertised? • Where was this advertised? Newspaper of general circulation (ple Local newspaperPHILGEPS	<u>8-755 8</u>	 Have you been invited to the Bid opening and evaluation? Yes / No no, state the reason)
why was this not advertised? • Where was this advertised? Newspaper of general circulation (ple Local newspaperPHILGEPS	pase specify)	Have you been invited to the Bid opening and evaluation? Yes // No // no, state the reason) Did the BAC open the eligibility envelopes at the date, time & place specifie the invitation to Apply for Eligibility & to Bid as stated in the bidding document Yes // No // (if no, state the reason)
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why was this not advertised? Where was this advertised? Where was this advertised? We was paper of general circulation (ple Local newspaperPHILGEPSAgency WebsiteOthers (speAgency premises Was the advertisement published twice within days with a minimum of 6 calendar days betw (if no, state the details)	a maximum period of 14 calendar reen publications? Yes / No	Have you been invited to the Bid opening and evaluation? Yes No

	4) 5) 6) 7)	12)
0	members and observers pre	orresponding Abstract of Bids and signed by all BAC esent the opening and evaluation of bids? Yes/ on)
IV. P	ost-Qualification	
o	Have you been invited to the reason)	he post-qualification? Yes / No (if no, state the
o		e verification & validation that bidder with the LCB is ment blacklist? Yes / No (if no, state the
V. No	tice and Execution of Award	
0	Have you been invited to the reason)	he awarding of contract? Yes / No (if no, state
o	days from the determinatio	or not award the contract made within 15 calendar on and declaration by the BAC of the LCRB? the reason)
0	Did the procuring entity issu than in 7 calendar days? Ye	e a notice to proceed to the winning bidders not later es / No (if no, state the reason)
o	completed within 3 months	ess from opening of bids up to the award of contract or shorter period as determined by the procuring no, state the reason)
Monito	pred by:	Verified by:
	Name over Signature	Name over Signature
	Date monitored	Designation / Date
	REL Secretariat	
Chief	of Hospital/CHD Director Chairman/ Regional IDC	



Annex 3-D Delivery and Inventory Monitoring Report

Annex 4-A DOH RHs and CHDs Procurement Monitoring 2010

Category/Hospital	АРР	2010 Procurement Monitoring		
		Drugs	Non- Drugs	Total
National Capital Region	802.31	91.27	229.52	320.79
- ARMMC	240.92	7.00	5.00	12.00
- JRMMC	133.82	0.00	108.55	108.55
- PCMC	97.03	0.00	1.65	1.65
- RITM	191.85	39.19	18.30	57.49
- RMC	122.55	34.98	79.74	114.72
- CHD Manila	16.14	10.09	16.28	26.37
Northern Luzon	<u>524.80</u>	<u>182.06</u>	<u>141.44</u>	<u>323.51</u>
- BGHMC	220.02	100.00	43.57	143.57
- DPJGMRMC	52.16	30.00	0.00	30.00
- MMMHMC	-	52.06	96.86	148.92
- VRH	188.32	0.00	1.01	1.01
Southern Luzon	<u>622.40</u>	<u>23.37</u>	<u>37.28</u>	<u>60.64</u>
- BMC	38.16	21.71	29.50	51.21
- BRH	584.24	0.00	1.50	1.50
- CHD-Bicol	-	1.65	4.94	6.59
- CHD-Mimaropa	-	0.00	1.34	1.34
<u>Visayas</u>	<u>71.14</u>	<u>28.46</u>	<u>14.41</u>	<u>42.87</u>
- GCGMH	57.46	18.47	14.41	32.88
- EVRMC	9.99	9.99	0.00	9.99
<u>Mindanao</u>	<u>496.50</u>	<u>243.51</u>	<u>51.50</u>	<u>295.01</u>
- CRH	37.36	10.38	13.00	23.38
- MRH	25.81	9.00	17.00	26.00
- NMMC	78.46	39.78	0.00	39.78
- SPMC	353.21	184.34	21.50	205.84
Total	<u>2.517B</u>	<u>568.67M</u>	<u>474.15</u>	<u>1.042B</u>

CHD-Western Visayas - 3.69 CHD-Southern Mindanao - 1.66 Cagayan Valley Medical Center - 64.30

Annex 4-B DOH RHs and CHDs Procurement Monitoring 2011

Category/Hospital	АРР	2011 Procurement Monitoring			
		Drugs	Non-Drugs	Total	
National Capital Region	<u>836.23</u>	<u>129.22</u>	<u>253.39</u>	<u>382.61</u>	
- ARMMC	189.99	16.20	14.13	30.33	
- DJFMH	35.07	27.74	0.00	27.74	
- JRMMC	-	9.00	11.19	20.19	
- NCMH	32.47	10.19	5.43	15.62	
- PCMC	92.37	51.55	77.31	128.86	
- RITM	258.92	9.31	13.39	22.70	
- RMC	182.93	0.00	19.00	19.00	
- CHD Manila	44.48	5.23	112.94	118.17	
Northern Luzon	<u>402.95</u>	<u>174.65</u>	<u>304.61</u>	<u>479.26</u>	
- BGHMC	-	100.00	88.47	188.47	
- CVMC	40.62	40.39	84.71	125.10	
- DPJGMRMC	37.17	30.00	65.00	95.00	
- MMMHMC	-	0.00	24.92	24.92	
- CHD Luzon	39.13	4.26	41.51	45.77	
Southern Luzon	<u>114.82</u>	<u>49.14</u>	<u>223.63</u>	<u>272.77</u>	
- BMC	-	0.00	31.77	31.77	
- BRH	39.99	40.00	91.84	131.84	
- CHD-Bicol	74.83	1.74	20.16	21.90	
- CHD-Mimaropa		7.40	79.93	87.33	
Visayas	<u>534.48</u>	<u>503,000</u>	<u>106.42</u>	<u>106.93</u>	
- GCGMH	-	0.00	99.41	99.41	
- CHD W. Visayas	-	503,000	7.01	7.51	
<u>Mindanao</u>	<u>107.10</u>	27.55	<u>132.00</u>	<u>159.55</u>	
- CRH	_	13.72	17.41	31.13	
- MRH	13.59	0.00	42.03	42.03	
- NMMC	83.23	13.83	10.40	24.23	
- CHD N. Mindanao	10.28	0.00	62.16	62.16	
<u>Total</u>	<u>1.995B</u>	<u>381.06M</u>	<u>1.020B</u>	<u>1.401B</u>	

Corazon Locsin Montelibano Memorial Regional Hospital – 534.48 Veterans Regional Hospital – 286.03

Annex 5-A DOH RHs and CHDs Delivery Monitoring

Category RHs & CHDs	2010-2011 Delivery Monitoring Pharmaceutical Products			
RIIS & CHDS	ABC (M) Awarded Monitored %			
National Capital Region	222.20	162.08	<u>114.17</u>	<u>70%</u>
- ARMMC	7.00	5.18	5.09	98%
- DJFMH	19.25	13.13	11.44	87%
- JRMMC	36.55	22.93	10.33	45%
- NCMH	39.78	28.82	27.66	96%
- PCMC	35.36	24.38	20.65	85%
- RITM	39.19	38.19	18.57	49%
- RMC	34.98	19.73	10.97	56%
- CHD Manila	10.09	9.72	9.46	97%
Northern Luzon	<u>175.41</u>	<u>134.40</u>	<u>71.44</u>	<u>53%</u>
- BGHMC	100.00	60.41	32.58	54%
- CVMC	40.39	43.99	25.06	57%
- DPJGMRMC	30.00	26.81	10.61	40%
- CHD Luzon	5.02	3.19	3.19	100%
Southern Luzon	<u>76.51</u>	<u>35.52</u>	<u>21.13</u>	<u>59%</u>
- BMC	21.71	2.34	1.65	70%
- BRH	50.00	29.86	16.78	56%
- CHD Bicol	1.65	766,983	421,383	55%
- CHD Mimaropa	3.15	2.55	2.26	87%
<u>Visayas</u>	<u>60.26</u>	<u>25.98</u>	<u>16.20</u>	<u>62%</u>
- EVRMC	9.99	6.57	4.18	64%
- GCGMH	50.27	19.41	12.02	62%
<u>Mindanao</u>	<u>246.88</u>	<u>128.17</u>	<u>79.57</u>	<u>62%</u>
- CRH	10.38	9.45	3.94	42%
- MRH	9.00	8.63	6.81	79%
- NMMC	39.78	20.39	18.09	89%
- SPMC	184.34	86.19	47.99	56%
- CHD N. Mindanao	2.80	3.16	2.76	87%
- CHD S. Mindanao	562,350 336,386 316,882 94%			
<u>Total</u>	<u>781.26</u>	<u>486.15</u>	<u>302.51</u>	<u>62%</u>

Annex 6-A DOH RHs and CHDs Inventory Monitoring

	2010-2011				
	Inventory Monitoring				
Category	Pharmaceutical Products				
	Awarded Delivered Dispensed			%	
National Capital Region	<u>162.08</u>	<u>114.17</u>	<u>78.29</u>	<u>48%</u>	
- ARMMC	5.18	5.09	2.49	48%	
- DJFMH	13.13	11.44	8.65	66%	
- JRMMC	22.93	10.33	6.07	26%	
- NCMH	28.82	27.66	28.71	99%	
- PCMC	24.38	20.65	14.42	59%	
- RITM	38.19	18.57	7.18	19%	
- RMC	19.73	10.97	1.58	.08%	
- CHD Manila	9.72	9.46	9.19	95%	
Northern Luzon	<u>175.41</u>	<u>134.40</u>	<u>48.81</u>	<u>27%</u>	
- BGHMC	60.41	32.58	20.42	34%	
- CVMC	43.99	25.06	25.00	57%	
- DPJGMRMC	26.81	10.61	3.39	13%	
- CHD Luzon	3.19	3.19			
Southern Luzon	<u>35.52</u>	<u>21.13</u>	<u>4.46</u>	<u>13%</u>	
- BRH	29.86	16.78	4.34	15%	
- CHD Mimaropa	2.55	2.26	115,347.02	5%	
<u>Visayas</u>	<u>25.98</u>	<u>16.20</u>	<u>13.71</u>	<u>53%</u>	
- EVRMC	6.57	4.18	3.74	57%	
- GCGMH	19.41	12.02	9.97	51%	
<u>Mindanao</u>	<u>128.17</u>	<u>79.57</u>	<u>53.22</u>	<u>41%</u>	
- CRH	9.45	3.94	3.78	40%	
- MRH	8.63	6.81	3.76	44%	
- NMMC	20.39	18.09	18.14	89%	
- SPMC	86.19	47.99	27.26	31%	
- CHD N. Mindanao	3.16	2.76	201,893.70	6%	
- CHD S. Mindanao	336,386	316,882	64,652.92	19%	
<u>Total</u>	<u>P486.15</u>	<u>P302.51</u>	<u>P198.49</u>	<u>40%</u>	

Annex 7-A1 DOH RHs and CHDs Warehouse Storage Inspection

CHD Central Luzon San Fernando City, Pampanga







Medicines and Supplies Were Store Properly Δt The Shelves

Cagayan Valley Medical Center

Annex 7-A1 DOH RHs and CHDs Warehouse Storage Inspection

Tuguegarao City, Cagayan







Annex 7-A2 DOH RHs and CHDs Warehouse Storage Inspection

CHD Northern Mindanao Cagayan De Oro City, Misamis Oriental



Annex 7-A2 DOH RHs and CHDs Warehouse Storage Inspection

Caraga Regional Hospital Surigao City, Surigao Del Norte



No Ceilina To Prevent From Heat

Annex 7-A3 DOH RHs and CHDs Warehouse Storage Inspection

Gov. Celestino Gallares Memorial Hospital Tagbilaran City, Bohol



Annex 7-A3 DOH RHs and CHDs Warehouse Storage Inspection

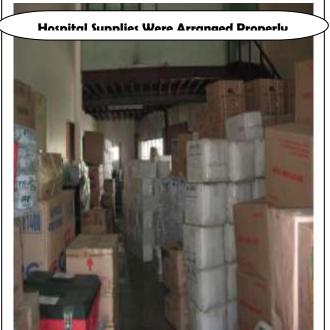
Dr. Jose Fabella Memorial Hospital Manila City, Metro Manila



Annex 7-A4 DOH RHs and CHDs Warehouse Storage Inspection

CHD Mimaropa Quezon City, Metro Manila





Research Institute for Tropical Medicines Muntinlupa City, Metro Manila



Annex 7-A4 DOH RHs and CHDs Warehouse Storage Inspection





Annex 7-A5 DOH RHs and CHDs Warehouse Storage Inspection

Eastern Visayas Regional Medical Center Tacloban City, Leyte



Annex 7-A5 DOH RHs and CHDs Warehouse Storage Inspection

Northern Mindanao Medical Center Cagayan De Oro City, Misamis Oriental





Medicines & Supplies Were Well Arranged both In Pharmacy & Supply Storage Room



Annex 7-A5 DOH RHs and CHDs Warehouse Storage Inspection

Margosatubig Regional Hospital Margosatubig, Zamboanga del Sur

